

## **MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH ON TUESDAY 10<sup>TH</sup> JANUARY 2012**

**Present:** Fr Mike, Richard Spurgeon (Churchwarden), Linda Wainwright, Marian Haughton, Tony Rice-Oxley, Sandra Hewett, Sheilah Hall, Barbie Lloyd (Deanery Synod), Candy Williams (Deanery Synod), Anne Morgan, Abi Morgan, Carol McKells, Lindsay Chalk, Dawn Trimby (Treasurer), Jane Cook (Secretary) and Peter Mitchell

	<u>ACTION</u>
1. <b>Apologies for absence:</b> Fr Timon (Asst Curate), Dick Handy (Churchwarden), Dawn Hyett	
Fr Mike introduced Peter Mitchell from Denmead parish who is training to be a reader and is with us at St George's until Easter.	
2. <b>Minutes of last PCC meeting on 14<sup>th</sup> December</b>	
The minutes were signed as a true and accurate record.	
3. <b>Matters Arising</b>	
<ul style="list-style-type: none"><li>• Page 2, Item 4c) – Tony said that he, Colin and Dick went to the Licensing Authority in Havant and were informed that we need a licence for any function in Church where we either sell alcohol or include it in the ticket price, at a cost of £24. This poses a problem for the Waterlooville Music Festival as you are only allowed a 5 day run of licences and then a gap of a day. No licence required for bring your own or sealed bottles in raffles, tombolas etc. Regarding entertainment an e-mail has been received from Hilary Smith, Licensing Officer advising that any entertainment in the church itself wouldn't need a licence.</li><li>• Page 2, Item 5 – Barbie has received the Pastoral minutes from the meeting on 21<sup>st</sup> November tonight and will circulate them.</li><li>• Page 3, Item 6 – Hall still needs to obtain Music Licences and this will go on the next Hall Committee agenda.</li><li>• Matter arising from October minutes – Fr Mike thanked Eve Inwood who has done a wonderful job trying to get the photocopying ink out of the chasuble. However there is one mark on the arm which won't come out. As new ones are only £65 it is not worth claiming on the insurance and Linda said the Wednesday coffee fund will pay for a new one. It was suggested someone good with needlework may be able to embroider something over the mark so it could still be used as a spare.</li></ul>	Barbie  Hall Cttee agenda
4. <b>Church Finances</b>	Linda
a) <b>Treasurer's Report</b> Dawn gave the following report:  On the income side:- £1657.23 in fundraising is from the Bazaar and this includes a £20 donation. Also in fundraising is £547.64 from the 100 club. The sales figure is made up totally from plant sales. We have received £384.80 from the investment income for this quarter. The extra-ordinary income was from the congregation who purchased the advent candles.	

## ACTION

On the expenditure income:-

The admin figure is high this month and is made up of the following

- £11.40 stamps for the memorial service invitations
- £20 lottery licence
- £20.80 clergy and asst. Clergy expenses
- £180 paid to the Diocese in respect of the Pompey Chimes subscription. This covers 2011 and 2012. We did not pay the subscription last year as no notification was given to us and being new in the post I hadn't realised it was due to be paid. We are now completely up to date.

Church Maintenance includes £240 for the lightning conductor test £55 for window cleaning and £29.95 for light bulbs within the church.

Fundraising costs was the purchase of the raffle tickets for the Christmas bazaar.

Within Liturgical costs is £130.10 for new girdles for the servers and £162.33 for wooden crosses on matching cords that some of the servers have been wearing if they are not members of the servers guild. This money has been taken out of the legacy money left by Leon. [Fr Mike advised that this now wipes out Leon's legacy].

Extra-ordinary expenditure is £118.41 which was spent on the Christmas lights which were put up in the church grounds.

The £30.75 included in Sunday School expenditure is for the oranges purchased for the Christingle service.

Fr Mike expressed thanks on behalf of the PCC to Colin Monk who has done a huge amount of work around the church in the last couple of months.

b) **Charities Treasurer's Report**

- The Memorial Service on 19<sup>th</sup> December raised £83.55 for the Rowans.
  - £404.48 was sent off to the Children's Society made up as follows:

- Christingle	- £197.41
- Baptisms	- £34.99
- December retiring collection	- £122.08
- Donation from Wed coffees	- £50.00
- This is in addition to around £200 already sent from the boxes.

Linda reminded the PCC that the Charities Committee meet on 22<sup>nd</sup> February so if anyone has a particular charity they would like considered to let Fr Mike know. Fr Mike will also put a note in the Bulletin.

All

Tony said he feels very uncomfortable about standing with the collection plate at funerals and June Bradley feels the same. He thinks it gives a poor impression of the church. After discussion it was agreed to abandon the plate at future funerals unless specifically requested by the family. Fr Mike will tell June Bradley.

Fr Mike

c) **Fabric and Finance Committee Report**

Not met. As Dick was not at the meeting because he is unwell he sent an e-mail advising that the proposed repair work for the front wall is still ongoing. He is waiting for the Schedule B Authority to proceed but is not pushing it hard as the recommendation from Daniel, the Architect, is that the work should not be undertaken in cold weather.

5. **Pastoral Committee Report**

The minutes of the last meeting on 21<sup>st</sup> November will be circulated. Not

## ACTION

met since.

6.

### **Hall Committee Report**

The Committee met last night (minutes to be circulated shortly) and Lindsay gave a report as follows:

Balance at end of December – Lloyds TSB Current Account £4,508.42 and Central Board of Finance Deposit Account £6,788.37. Colin has spoken to Bernard and received the following quotes for work that needs doing this year:

1. Plaster inside hall where there was a water leak and fill in gaps around windows and paint – approximately £345
2. Supply and fix capping stones above kitchen roof and render and paint wall – approximately £660
3. Paint fascia boards and guttering – approximately £1,500 + cost of hiring scaffold tower (around £200).
4. Complete painting of external windows and doors – approximately £1,530.

The total for all this work is £4235 and the committee feel that we need to get all this work done but need to get PCC approval. Lindsay proposed that this work should go ahead, this was seconded by Richard and agreed unanimously.

Water boiler has been fixed at a cost of £85.

Tony is looking into replacing some of the noticeboards, particularly the one outside.

Lindsay has looked into Food Hygiene certificates and has been given a price of £210 for 15 people. If we wish to go ahead it was proposed contacting Anne at Deanery to see if she can circulate it to other churches to see if anyone is interested in making up the numbers. The Committee thought this sounded rather expensive so Jane contacted South Downs College to see how much they charge for courses and this is £66 per person.

Paper towels – Colin has looked into this and we decided to go for 6 dispensers (2 in the gents, one in the ladies, one in the disabled toilets and the kitchen in the hall and the toilet in the church). Lindsay handed round the towel we have agreed to buy.

Could all PCC members please be vigilant on a Sunday morning and check that all fires are switched off and the hall is left in a tidy state.

Lindsay will have a talk to Sunday School about tidying up after they do any craft.

David Cavey is retiring as Treasurer of the Hall Committee and Geoff Davies has agreed to become Treasurer but we need to get PCC approval. Lindsay proposed that Geoff Davies be appointed as the new Hall Treasurer and this was seconded by Anne and agreed unanimously. We are hoping to get in a meeting towards the end of March with both David and Geoff present. The Hall Committee will think about how to thank David for all his work.

Lindsay

All

Lindsay

Lindsay

Lindsay

7.

### **Other Committee Reports**

#### a) **Social**

Not met.

#### b) **Fundraising**

Not met.

**ACTION**

8.	<b>Deanery Synod Report</b> Not met.	
9.	<b>Publicity Officer</b> Fr Mike said we have talked about this for a while. St George's do lots of things that should get into the newspaper. Wendy Pearce used to do this but stopped about 5 years ago. When Celia was doing the Neighbourhood News we used to get quite a lot of coverage but that no longer exists. As there were no volunteers from the PCC Fr Mike will put a note in the Bulletin to see if a member of the congregation would like to do it.	Fr Mike
10.	<b>PA System in Church</b> Fr Mike said the thread on the microphone stand no longer works so it cannot be adjusted. Also the microphone on the altar does not work. Richard will look at this and try to fix it and get a new stand. He is in communication with Technical Services so if he is not able to fix it he will contact them to come out. The PCC agreed that it is important to resolve this quickly.	Richard
11	<b>Correspondence</b> <ul style="list-style-type: none"><li>• Fr Mike has been asked to be Mayor's Chaplain (Gerry Shimbart) and he wishes to hold the Civic Service at St George's. This is taking place at 11am on the same day as the Confirmation service on 13<sup>th</sup> May. Havant Borough Council will pay for the flowers and the reception. Services on that day would then be: 8 am – Communion 11 am – Civic Service and reception 4 pm – Confirmation and reception This was agreed by the PCC.</li><li>• 2 donations have been received over Christmas:<ul style="list-style-type: none"><li>- £50 from a member of the congregation</li><li>- £20 cheque in a Christmas card from Mary Bowles</li></ul></li><li>• Havant Borough Council have written inviting someone to the first community planning meeting and are keen that someone from St George's should go. There are two sessions on Wednesday 1<sup>st</sup> February – 4.00-5.30 or 5.30-7.00 pm at the Waterlooville Community Centre. Richard and Candy volunteered to go to the early session and Tony will go to the later one.</li><li>• Fr Mike handed out a sheet with the PCC dates up to January 2013.</li><li>• Fr Mike had received a pack from Margaret Symonds regarding IDWAL and would like us to make time on an agenda to discuss the future of the West Africa link. It was agreed that it would be good for Margaret to give a little presentation to understand more about IDWAL and Richard will ask her to present to a Pastoral Committee in the first instance.</li><li>• Dick e-mailed as follows:<ul style="list-style-type: none"><li>- Just before Christmas we received an e-mail regarding a Land Registry Project from the Diocese for us to confirm our land holdings. I've attached three PDF documents which shows what we hold. It may be difficult to print these out so you might want to send them out. It's basically Hall, Church and (although we don't actually own it, we're custodians) the Vicarage and there's a form to complete and send back. There was a question raised regarding</li></ul></li></ul>	Richard/ Candy /Tony All

**ACTION**

address for hall and church which shows as Hambledon Road and not St George's Walk. According to the Ordnance Survey, it shows that St George's Walk is actually part of Hambledon Road so the documents are correct. If PCC are happy that we hold no other properties or land I'll complete the form and return it (Must be done quickly).

The Land Registry documents were handed around the PCC and it was agreed that we hold no other properties and the PCC were therefore happy for Dick to complete and return the form.

Dick

Tony did make a point regarding the hall land which is not relevant to this form. He has some recollection of hearing that when the hall was built in 1913 the land was actually given to the PCC by Mr Thistletonwaite and therefore does not belong to the Diocese. He is trying to find some evidence to this effect.

- We have received (via Dawn Trimby) communication that the church is shortly to create a "Parish Buying Service" details to be announced shortly. The announcement went on to state that **John Preston (Church of England National Stewardship and Resources Officer) and his colleagues have decided that they can no longer endorse or recommend CFS for various reasons, including that rates are no longer competitive.** I assume this to be some kind of buying recommendations/service. I'm not aware that we use this CFS group unless anyone knows different (Mike/Tony) and should not affect us.

This seemed to baffle everyone and Tony will enquire at the Deanery Finance meeting next Monday.

Tony

- Richard advised that although the PCC has not been advised formally he has become aware that the intention of the Deanery Pastoral and Mission Committee is not to appoint a new incumbent at St John's, Purbrook. This will have an effect on St George's. There appears to be no plan about what is required from us and Richard will write to say that we are concerned that there is no plan and we cannot spare Fr Mike's time from the work that he does in this parish to fill in in Purbrook. The Committee will meet towards the end of this month and Richard is hoping to get an invite to this.

Richard

12.

**Date of Next Meeting**

The next meeting will be held on **Monday 13<sup>th</sup> February 2012** following the 7.30 pm Eucharist.

All

The meeting closed at 9.00 pm.