

MINUTES OF ST GEORGE'S PCC MEETING HELD AT THE VICARAGE ON TUESDAY 7th MAY 2013

Present: Fr Mike, Dick Handy (Churchwarden), Linda Wainwright (Churchwarden), Candy Williams (Deanery Synod), Barbie Lloyd (Deanery Synod), Carol McKells, Sonja Pask, Marian Haughton, Dawn Trimby (Treasurer), Jane Cook (Secretary)

ACTION

1. **Opening Prayer**
Fr Mike opened the meeting with prayers.
2. **Apologies for absence:**
Tony Rice-Oxley, Colin Monk, Lynne McNeill, Geoff Davies

Welcome to new members
Fr Mike thanked everyone for coming and welcomed the new members – Marian Haughton, Sonja Pask and Tony Rice-Oxley. Also welcome to Lynne McNeill as our new Charities Treasurer.

Ballot for new PCC members
No ballot is needed this year as we needed 3 new members and 3 new members applied and will stand for 3 years.

Co-option of members (if necessary)
This will be dealt with by each committee.
3. **Minutes of last PCC meeting on 25th March**
The minutes were signed as a true and accurate record.
4. **Matters Arising**
Page 1, Item 3 – Jane has sent the letter to Edwards thanking them for the coffin stands.
Page 4, Item 10 – Jane to copy the flyer and hand out at the next meeting.
5. **Elections and Nominations:**
 - a) **Secretary** – Jane agreed to carry on as Secretary. This was proposed by Dick Handy, seconded by Linda Wainwright and agreed unanimously.
 - b) **Treasurer** – Dawn agreed to carry on as Treasurer. This was proposed by Barbie Lloyd, seconded by Candy Williams and agreed unanimously.
 - c) **Vice-Chairman of PCC** – this will be Dick Handy as senior Churchwarden. Dick agreed to this. This was proposed by Marian Haughton, seconded by Carol McKells and agreed unanimously.
 - d) **Standing Committee Membership** – Fr Mike, 2 Churchwardens, Secretary and Treasurer. This committee only meets in an emergency and can spend up to £1000. Proposed by Sonja Pask, seconded by Candy Williams and agreed unanimously.
 - e) **Electoral Roll Officer** – Abi Morgan has agreed to carry on as Electoral Roll Officer. This was proposed by Dick Handy, seconded by Marian Haughton and agreed unanimously.
 - f) **Youth Coordinator/Child Protection Officer/Vulnerable Persons Coordinator** – Sandra Hewett agreed to carry on. Proposed by Linda Wainwright, seconded by Barbie Lloyd and agreed unanimously.
 - g) **Training Liaison Officer** – Candy Williams agreed to carry on. Proposed by Dawn Trimby, seconded by Marian Haughton and agreed unanimously.

Jane

h) **Disability Awareness Officer** – Barbie Lloyd explained her role and agreed to carry on. Proposed by Jane Cook, seconded by Carol McKells and agreed unanimously.

g) **Others**

Honorary Recorder – Carol McKells is happy to carry on as Honorary Recorder. Her role is to record all donations eg standing orders, green and pink envelopes etc and quarterly sends a claim in for Gift Aid. This was proposed by Barbie Lloyd, seconded by Candy Williams and agreed unanimously.

6. **Charities Account Treasurer** – Lynne McNeill – to be co-opted onto the PCC. This was proposed by Dawn Trimby, seconded by Linda Wainwright and agreed unanimously.

7. **Formation of PCC Committees**

Co-opted people on Committees – these will be agreed by the various committees as follows:

a) **Fabric & Finance & Quinquennial**

Dick Handy (Chair)
Carol McKells
Colin Monk
Rachel Palmer
Dawn Trimby
Tony Rice-Oxley

b) **Pastoral & Mission**

Linda Wainwright (Chair)
Marian Haughton
Barbie Lloyd
Abi Morgan
Sonja Pask
Candy Williams

c) **Hall**

Tony Rice-Oxley
(Chair)
Lindsay Chalk
Jane Cook
Geoff Davies
Colin Monk
Tony Rice-Oxley

To be co-opted at first mtg:

Sandra Hewett
Rosemary Monk
Anne Morgan

To be co-opted at first mtg:

Sheilah Hall

Next Mtg: proposed for week after WMF – Dick to arrange

Next Mtg: 2.7.13 – 8pm - Vicarage

Next Mtg: 29.5.13 – 7pm - Glendene

Electoral Roll Officer: Abi Morgan

Training Liaison Officer: Candy Williams

Child Protection/Youth Coordinator/Vulnerable Persons Coordinator:
Sandra Hewett

Disability Awareness Officer: Barbie Lloyd

Charities Account Treasurer: Lynne McNeill

Honorary Gift Aid Recorder: Carol McKells

Social Committee Chairman: Jane Rice-Oxley

d) **Others** – none

8. **Treasurer's Report**

Dawn explained to the new members about the 3 different bank accounts the church holds and then gave the following report:

Income

- Included in standing orders is a figure from Barclays bank who match the contribution made over the year by David Cavey

- Extra-ordinary income is the amount paid into the main church accounts when the pastoral committee bank account was closed
- £12.47 in fundraising is T-plus commission.

ACTION

Expenditure

- Stella's payment has been increased by £25 a month this month to keep it within the guidelines set by the RSCM
- Included within Admin is £58.36 for the green envelopes
- Liturgical costs are for gluten free wafers and incense.

Charities Treasurer's Report

In Lynne's absence Linda gave the following report:

Linda explained to the new members that we do have a 4th bank account where all the charities money is banked separately from the church finances. Linda said the Bishops Lent Appeal raised £166.15 and Dawn said that the Syria Appeal raised £108.94.

Fr Mike read out the list of charities to be supported. He will send Jane a copy to send out to the rest of the PCC. This was proposed by Fr Mike, seconded by Dawn Trimby and agreed unanimously.

Fr Mike
Jane

9. **Approval of Waterlooville Music Festival Programme and any other trips etc for insurance purposes**

The PCC were happy to approve the Waterlooville Music Festival and the Pentecost Birthday party on 18th May as approved PCC events. This was proposed Dick Handy, seconded by Dawn Trimby and agreed unanimously.

10. **Appointment of Churchwardens Assistants**

These are currently Tony Rice-Oxley and Jaye Warren. Both have told Dick and Linda that they are happy to continue.

11. **Pentecost – update on plans**

Linda reported that the plans for the Pentecost birthday party had changed slightly. This will now be held in the church grounds (weather permitting). There will be cakes, tea and coffee, balloons and pens to give away and a free raffle to win a birthday cake. This will take place on 18th May from 10.30-12.30. Quite a number of people have agreed to bake cakes for it and help on the day. Posters are up and it is on the website. David Palmer will sell plants on that morning. Collection boxes for Christian Aid will be available if anyone wishes to make a donation.

All

12. **Correspondence**

- Fr Mike reported that a substantial legacy is due to come to the church from the estate of Edwin Sheppard and should go into our account in May. Jane reminded the PCC of the letter received from Margaret Symonds on 21st October 2012 suggesting that a fitting memorial to Edwin would be two matching plaques naming those from this parish who had given their lives in the Second World War. Jane will give a copy to Dick Handy to be discussed at Fabric and Finance.
- Fr Mike had received a letter from Madeline Lennon's family with a cheque for £4,000 to use exclusively for the organ. As previously reported the organ is in need of a thorough overall which will cost in the region of £16,000 so this legacy will go some way towards it.

ACTION

- Waterlooville Churches – we currently have a leaflet advertising all the Waterlooville churches which are put in the welcome packs given out by the builders at the new estate along the Hambledon Road. However it has been decided that a slightly more professional and sustainable one should be created to give out to the large number of new houses being built in Berewood in Waterlooville. Denmead church will come out and St John's Purbrook will go in. Bill Longley from the Baptist Church has offered to get this underway and has come back with some prices for an A4 tri-fold sheet with 6 panels – welcome on the front panel, the 4 churches to each have a panel and the back panel will advertise the food bank. 5,000 leaflets would cost £570 split 4 ways would be around £140 each. The PCC agreed that this should go ahead.
- Dick updated the PCC on the Faculty. As this was delayed work cannot now start until after the Waterlooville Music Festival. Daniel, the architect has provisionally agreed we can start the work on the gallery (B&M Clark) on Monday 24th June. The re-decoration work will start on Monday 8th July and should take 3 weeks. They will be using special architectural paint which should last a lot longer. There is a wedding on 3rd August so it needs to be finished by then.

Fr Mike

11. **Date of APCM for 2014**

As Easter is late next year it was decided to hold the APCM on Palm Sunday, 13th April 2014. This date was agreed by the PCC.

12. **Date of Next Meeting**

The next meeting will be held on **Monday 3rd June** in the Church following the 7.30 pm Eucharist.

Please let Jane have your apologies in advance of the meeting if you are unable to attend.

All meetings finish no later than 9.30 pm.

Future Dates:

2013

Wednesday 10th July

Tuesday 17th September

Wednesday 23rd October

Monday 9th December at the Vicarage (7.30 pm)

2014

Tuesday 14th January

Wednesday 19th February

Monday 17th March

APCM - Sunday 13th April (Palm Sunday) in Church following the 10 am Eucharist

Unless otherwise stated all meetings start at 8 pm in Church following the 7.30 pm Eucharist.

There being no further business the meeting closed at 8.50 pm followed by drinks and nibbles to welcome the new members.