

**MINUTES OF ST GEORGE'S PCC MEETING HELD AT GLENDENE, HAMBLEDON ROAD
ON TUESDAY 13TH JANUARY 2015**

Present: Linda Wainwright (Churchwarden)(Chair), Rosy Stone (Churchwarden), Tony Rice-Oxley, John Hood, Barbie Lloyd (Deanery Synod), Elaine Shimbart (Deanery Synod), Candy Williams, Colin Monk, Dawn Trimby (Treasurer), Jane Cook (Secretary)

ACTION

Linda thanked everyone for coming and thanked Tony for hosting tonight and for his hospitality and started the meeting with prayers.

1. **Apologies for absence:**

Fr Mike, Lynne McNeill, Marian Haughton, Sonja Barrand, Geoff Davies

2. **Minutes of last PCC meeting on 15th December**

There were a couple of amendments to these minutes:

Page 1, Heading – should read “held at The Vicarage”

Page 2, Item 5, 2nd paragraph – should read “Candy brought examples of the material for the prayer bookmark stands ...”

The minutes were then signed as a true and accurate record.

3. **Matters Arising**

Page 2, Item 4a – F&F to discuss with Dawn what goes in the Bulletin.

Dawn said that the income and expenditure for the week and the year to date from January is what is being put in the Bulletin.

Page 2, Item 5 – Pastoral Committee report has now gone out.

Page 3, Item 5 – The Advent quiz sheets were handed out and we have some left over.

Page 3, Item 8 – still awaiting the Deanery Synod minutes from the meeting on 6th November. Tony said we now have 2 Rural Deans – ours is the Rev Andy Wilson from Christ Church and the other is Karina Green from St Albans. The office is moving from St Francis Church and there is no Secretary at present.

4. **a) Treasurer's Report**

Dawn gave the following report:

Income

- Included within donations is £100 for a concert, £79 from the porch donation box and £50 from Help in Bereavement Group.
- £104.76 was taken from the votive box.
- Fundraising was made up as follows:
 - Bazaar including donations £1,668.19
 - Pen sales £111
 - Bulb sales £229
 - £50 from 5p's in a bottle
 - £100 bonus ball
 - £10 instead of Christmas cards
- Magazine sales are from the porch box
- Ex-ord income is £568.54 from 100 Club.

Expenditure

- Parish share has been paid in full
- There are two months' worth of gas and electricity in this month as I did not get the November figures very early.
- Admin included £50 to have the services shown in The News. This was printed 6th December.

- £788 was paid on the flat roof to sort out the leaks that had occurred in the sacristy. This is only a temporary fix.
- £428.18 in QQ costs is an invoice from Daniel Forshaw for work he has carried out over the last few months.

Linda said she has recently done Lesley Handy's Annual Review as Parish Administrator. She reported a slight change in terms of payment for her to take account of the extra hours she does at Christmas and Easter. This will be averaged over the year at 7 hours per week but will not increase the budget (she is employed for 45 weeks of the year).

Linda said two pieces of equipment have been authorised to keep in the Sacristy – an A3 guillotine and a small shredder for disposing of confidential waste on site.

b) Charity Treasurer's Report

In Lynne's absence Linda read out a thank you card which has been received from Naomi House Jacks Place for £254 which she will now put up on the Noticeboard. The Rowans Hospice received £103.65 from the Memorial Service on 16th December. The Children's Society received a total of £268.72 made up of £106.92 from retiring collections, £111.80 from the Christingle Service and £50 from Wednesday coffees. Linda gave Dawn a cheque for £100 received as a donation from Wednesday coffees for church funds.

c) F&F & Quinquennial Report

Meeting again on 10th February.

- Great concern was expressed that we have had to use money from our reserves this year and will need to again next year as there is not enough income coming in. Income is down by about £1,000 on budget to date but donations are down by £6,000. When Fr Mike does his sermon on the state of the church accounts on 8th February we must make sure that this is written down and distributed to everybody on the Electoral Roll.
- Tony would like to know what the heating is like on Wednesday. The guy from Highfield has been in and said it is not the pump. He found the thermostat had been turned down to level 1 on the boiler in the room under the hall so he has turned it up to 4. If this doesn't work we will need to get him back.
- Tony has suggested that we re-black the floor in church. It is suggested this takes place over a week in Lent. Linda has spoken to Fr Mike who would be happy to hold the Wednesday service in the hall during this time. Tony to talk to Richard Spurgeon to see if we have any paint left. John suggested taking up the unsightly tape and filling the cracks with polyurethane filler before painting the floor. This will be discussed further at F&F.

Linda

Tony

F&F

5.

Pastoral Committee Report

Report has already been circulated and the next meeting is on 27th January. A question was asked about transport to church for elderly/disabled. This has been discussed at length at Pastoral and Marian has spoken to 626 Taxicars who she uses through work. They have facilities for wheelchair users and Marian picked up a pile of their cards which will be handed out by the Pastoral Visiting Group when they visit people. Suggested we ask them if they will do a cheaper deal for St George's users if we are going to be using them regularly. Telephone number to go in the Bulletin and the

Linda

Magazine.

ACTION

6.

Hall Committee Report

Didn't meet in December as there was not much to discuss. Next meeting is on 21st January. However several things have happened recently:

- Tony reported that the bollards in the church car park are slightly further apart now and the work should be finished soon. This will enable Bernard to come and do the ramp.
- The roof is leaking in places. Rain is going up under the tiles. Tony has asked Bernard to have a look.
- The main hall lights went off as the water was leaking onto the junction box and Colin is going to move it. Lights in the kitchen also went out the other day.
- Geoff produced end of year figures which look quite healthy – income £12,700, expenditure £9,200. The one off lets are the main reason for the increase in income and thanks go to Sheilah Hall for all her hard work. We still need to encourage some more regular hall users.
- It is proposed that £1,000 a year be donated to the church as we used to do in the past and this will be discussed at the next Hall Committee.
- Tony said there is too much money in the current account and some of this will be transferred to the Diocesan savings account.
- Thank you to John Hood for the work he has done on the disabled toilet in the hall. He has installed a new higher toilet. He said that there is a drop down handle on one side only and feels there should be one on both sides.
- Cleaning – the Company doing the cleaning at present do 1 hour per day Monday to Friday and this is vatable. This is our biggest expenditure and it would be good to find someone to pay privately.

7.

Other Committee Reports

a) **Social**

Not met but next meeting is this Friday.

b) **Fundraising**

There will be a short meeting after the 10 am service on Sunday 15th February to encourage people to join a new Fundraising Committee. A report will go to the next PCC.

8.

Deanery Synod

Still not received the report yet.

9.

Correspondence

- June Bradley's daughters Claire and Jaynie want to plant a tree in the church grounds in her memory and have approached Fr Mike. Fr Mike has asked Tony Shepherd as head of the mowing team for his opinion on this. PCC had no objections but would prefer it to be on the drop down lawn by the Hall because of using the other lawn for the Church Fete.
- A question was asked about when the bench being donated by Winifred Mancz's family is due. Linda will look into this.
- Linda said a letter has been received from the Bishop after the last PCC meeting re clergy housing. The Bishop said that many PCCs do not look after the upkeep of the Vicarage so we came out of this well as we do look at this regularly. Rosy said there is a new copy of the Parsonages Handbook which she has printed off and put in a folder which may be useful for reference if anyone needs to look in it. Rosy will take this to the next F&F meeting.

Fr Mike

Linda

Rosy

ACTION

- OAPs Club in the church hall. Tony said he has spoken to this group and they are getting to the stage of struggling to pay the hire fee as their numbers have decreased greatly. They asked if they could hire the committee room instead of the main hall but Tony explained that this would make no difference to the price as we would be unable to hire out the main hall if they were in there. Tony said we have made arrangements for other church groups, ie Ladies Group to come under the church umbrella which would mean they would pay £8 an hour rather than £11 an hour, a saving of £7.50 a meeting. However this would mean them providing end of year accounts which it was felt they might struggle with and which would then mean extra work for Dawn. There were reservations about allowing this as the OAP group are not regular church goers, which a lot of the Ladies Group are. It was decided that Tony would bring this up at the next Hall Committee and decide what to charge them.
- Film Club – Tony said this was set up for the older people in the church who were charged £1 to get in. This has closed down after 6 years due to lack of interest. Tony may do an occasional film for the OAP Group every 2-3 months but this is only an idea at the moment.
- Organist – Mark Langtry will be off for the next 6 weeks and in the interim the choir are really struggling as no-one can play the piano for choir practice. Fr Mike has managed to organise a few organists to cover the next few Sunday services but at the moment there is no-one available on 25th January. Dawn said she will need bank details to pay the stand in organists. A suggestion was made to use a recorded music CD. Paul Taylor has been very good stepping in but does not want to do it every week. We are in the process of advertising for a new organist. Candy will have a word at Oaklands to see if there is anyone available.
- Someone is needed to take the PCC minutes at the meeting on Wednesday 25th March when Jane, the secretary, is away.

Tony

Fr Mike

Candy
All

All

10.

Date of Next Meeting

The next meeting will be held on **Monday 23rd February 2015** following the 7.30 pm Eucharist.

The meeting closed at 9.05 pm.