

**MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH
ON MONDAY 9TH NOVEMBER 2015 AT 8.00 PM**

Present: Fr Mike, Linda Wainwright (Churchwarden), Rosy Stone (Churchwarden), Elaine Shimbart (Deanery Synod), Barbie Lloyd (Deanery Synod), Sheilah Hall, Patricia Byrne, Candy Williams, John Hood, Marian Haughton, Dawn Trimby (Treasurer), Dick Handy (taking minutes), Chris Gadd

ACTION

1. **Apologies for absence:** Jane Cook (Secretary), Tony Rice-Oxley
2. **Minutes of last PCC meeting on 20th October**
The minutes were agreed as a true and accurate record.
3. **Matters Arising**
Page 2, Item a) – Choir Books, PCC paid for these books and a letter of thanks was received from Rod Starr
Page 4, Item 9 – Church PA System. Mike is still to action this item.
4. a) **Treasurer's Report**
Dawn gave the following report:

Income
 - All the donations are from baptisms
 - Fundraising is made up of £214 plant and bulb sales and £80 from a concert in church
 - Extra-ordinary income is made up of £290.75 for the church clothing £600 from an anonymous legacy and a transfer from reserves to cover the day to day costs of £2800
Expenditure
 - Music support is £421.96 for the books requested by Rod and where discussed at the last PCC meeting
 - Extra- ordinary expenditure was for our contribution to the Christmas tree in the town centre and a refund of a standing order paid in error due to signing up to the new direct debit scheme.
- b) **Charity Treasurer's Report**
Three charities were supported during this period:
 - Children is Distress - £218.11
 - Emergency Refugee Appeal - £215.49
 - Blendworth Centre - £174.83
5. a) **Fabric and Finance Committee Report**
The committee met on 3rd of November however the minutes from this meeting is not yet available.
 - Linda Wainwright reported that she had received a letter of thanks from the Diocese thanking the church for its quick uptake of a trial group joining the new Parish Giving Scheme. A total of 10 people from St George's have joined the scheme. 80% have signed into Gift Aid and 90% to the annual inflationary increase
- b) **Budget for 2016**
Dawn presented the proposed 2016 budget, explaining that the basis for the figures for by taking the expected 2015 income or expenditure and applying a suitable inflationary increase. The F&F committee then analysed each line item to compile to proposed budget.

MS

Budget for 2016(cont.)

The following items were specifically discussed:

Income

- Planned Giving, Green Envelope and Pink Envelope incomes were not increased against the expected totals for 2015. The expected 2015 totals already show a good increase over the original 2015 budget due to a successful campaign on Giving earlier this year.
- An income of £650 has been added for a Gift Day planned for St George's Day.
- Liturgical Donations remains unchanged at the expected 2015 total.
- No budget total has been set for Sales as this is an unknown amount coming from the sale of church items at the Waterlooville Music Festival
- Fundraising is expected to be in excess of £10,000 this year. A budget has been set for £12,000 for 2016 but it has been stressed that this is a challenge as there is no Charity Shop this year.
- A transfer from funds of £18,820 is planned to balance income over expenditure. This is mainly to cover the cost for repairing the sacristy roof.

Expenditure.

- The parish Share for 2016 is £57,080
- Fundraising and Sales costs are due to planned spending on church merchandising.
- Fees Paid Out was high during 2015 due to paying weekly for organist fees. This has returned to normal with Rod Starr now taking the role of Musical Director
- Liturgical Costs has increased but this should be offset by liturgical Donations
- The Administrator Cost will be finalised following the Administrator's annual review with Fr Mike and the churchwardens.
- An Extra Ordinary Cost item of £17,000 has been added to cover the cost of repair for the Sacristy Roof
- The proposed 2016 Budget balances except to the Extra Ordinary Costs which is mainly covered by "Transfer from Funds" under Income

The Budget was proposed by Dawn Trimby and Seconded by Linda Wainwright. This was accepted unanimously by all present with no abstentions.

The PCC expressed their sincere thanks to Dawn Trimby for all her hard work as treasurer and specifically for the work in preparing this budget

6. **Presentation on Communications from Chris Gadd**

Following an action from last month's PCC meeting, Chris was invited to present his proposals for formulating a Communications Team and field any questions the committee may have. Chris explained that, following a discussion with Fr Mike, he saw an opportunity to improve and increase the levels of communication we have, most specifically with the local press. His plan is to head up a small communications team to review what we do currently and to analyse and propose any new or improved communications that we can undertake. This team will then manage our church's communications going forward. He also proposes that we create a formal Communications Strategy and Mission Statement.

Chris has already been in touch with Neil Pugmire, the diocese Communications Officer and, with PCC permission, invite him to review what we currently do and make any recommendations on ways forward.

Chris stressed that it is NOT his intention to upset those who currently work with communications in the church but rather, include them in all discussions and agree changes. Initially Chris proposes to invite John Johnston and Lesley Handy to join him on the communications team as well as inviting other congregation members.

Approval for Chris to formulate the communications team and progress this work was proposed by Dick Handy and Seconded by Rosy Stone. This was accepted unanimously by all present with no abstentions. Chris has been invited to attend our next PCC meeting on 16th of December to present his finding and proposals so far.

CG

7.

Waterlooville Music Festival Report

- a) An open discussion on the charges the church makes on the Waterlooville Music Festival took place following recommendations on charges from the WMF team. It was agreed that, for the 2016 Music Festival, the Church will invoice the WMF for a total of £3,000. This will include the costs for photocopying which had previously been a separate charge.

8.

- b) The Music Festival has requested that the PCC allow them to move all the church pews to their stacked positions at the side of the church on the Friday before the 2016 Festival starts. The request was that the pews would remain stacked and that the church use chairs, set in rows, for the services during the whole of the Festival. The additional changes from last year would mean an impact to the two Sunday services. The reason for this was to reduce the amount of movement of pews as this is seen as a safety concern each time they are moved back late in the evening when people are tired. This occurred twice during last year's festival.

Following an in depth discussion, some of the PCC were unhappy that there would be no pews available for church services. A compromise was therefore agreed where the Music Festival would return two pews to each side of the church, to be in place for the Sunday services.

This will be taken back to the Waterlooville Music Festival as the acceptable position of the PCC

Pastoral Committee Report

Pastoral Committee has not met since the last PCC meeting however they will be meeting next week.

- a) Rosy Stone reported that the newly formed Pastoral Visitor team met on Wednesday 18th of October and all was reported as running well.
- b) It is noted that the church will be taking part in the Joint Churches of Waterlooville's Christmas Carol Service in the town centre on Saturday 19th of December. This has the support of the PCC.
- c) PCC was informed that the new Alter Kneelers will be dedicated by Fr Mike at the 08:00am service and the Pew Runners at the 10:00am service on Sunday 22nd of November.

9. **Hall Committee Report**

The Hall Committee has not met since the last PCC meeting.

It was noted that the hall is hoping to fill the vacant slot created by Slimming World moving to different premises. If successful, there will be no financial impact due to losing Slimming World.

10. **Other Committee Reports**

a) **Social**

Refreshments will be provided at the rear of the church following this year's Advent Carol Service on 29th of November. This will be organised and staffed by Sheilah Hall, Marian Haughton, Dick Handy and Linda Wainwright.

b) **Fundraising**

The Church Shop has now concluded and is expected to make in excess of £5,200. This has been seen as an exceptional amount, possibly the most that the church has ever made on a single fundraising activity. The PCC Expressed their sincere thanks to Jane and Tony Rice-Oxley for all the work that have done to make this such a successful event.

SH, MH
DH, LW

11. **Deanery Synod Report**

The next Deanery Synod will meet on Thursday 12th of November

12. **Correspondence**

A letter of sincere thanks was received from Rod Starr and the choir for the PCC funding the purchase of new music books.

a) Three letters have been received from Wendy, Martin and Simon Lloyd giving their thanks and appreciation to the church for the presentation of their confirmation books.

b) An invitation has been received for the "Zombies Vs Aliens" education event presented by Dr Graeme Codrington, addressing how churches can understand and engage people of every generation in a changing world. This event is planned for December 5th, 10am to 4pm however it was noted that this clashes with our church bazaar.

13. **Date of Next Meeting**

The next meeting will be held at **7:30pm on Wednesday 16th December 2015** at The Vicarage.

The meeting closed at 9:05 pm