

## MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH ON MONDAY 5<sup>TH</sup> JUNE 2017

**Present:** Fr Mike, Barbie Lloyd (Deanery Synod), Candy Williams (Deanery Synod), Sheilah Hall, Patricia Byrne, Norma Kershaw, Colin Monk, Malcolm Brewer, Chris Gadd, Dick Handy, Sandra Hewett, Dawn Trimby (Treasurer), Lesley Handy (taking minutes),

### ACTION

1. **Apologies for absence:** Anne Morgan (Churchwarden), Jane Cook (Secretary), John Hood (Churchwarden)

Fr Mike welcomed everyone and thanked them for coming to this his last PCC meeting.

2. **Minutes of last PCC meeting on 16<sup>th</sup> May**

The minutes were agreed as a true and accurate record.

3. **Matters Arising from Minutes**

Item 12 (Correspondence)

- public were allowed to ask questions at Council meeting
- Councillors opposed to proposed plans for flats but Developers are keen
- Parking is an issue (21 spaces) and 191 flats
- Only proposal for now but interested in feedback

4. a) **Treasurer's Report**

Dawn gave the following report:

#### Income

- Included within donations is £53.28 from a baptism
- There were £62.33 worth of votive sales
- Fundraising includes £70 from bulb sales, £25 from 5p's in a bottle and £16.45 from book sales
- £79 was received towards the font and CCTV fund
- Photocopying is all from WMF
- We have received the bulletin sponsorship from Edwards relating to the bulletin last year. – This relates to 2016 as we can't invoice Edwards until we know what the Redemptorist are.

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#### Expenditure

- Fundraising costs are the cost of the raffle tickets £55 and the floats for the stalls at the fete £300
- Liturgical costs include £69 for wafers, £10.99 altar candles, £46.48 communion wine, £34.50 incense as well as the paschal candle
- Extra-ordinary expenditure related to the donation made to the Diocese of Korforidua in Ghana as agreed by PCC at the last meeting. - £50 agreement through Havant Deanery.
- The broken paschal candle can be claimed from insurance.
- £650 was budgeted for gift day but £1450 was received

I can also confirm that the accounts and the annual reports for 2016 have been sent to the Diocese and the financial return has been submitted online.

**b) Charity Treasurer's Report**

Lesley read out the figures for May provided by Lynne McNeill, Charity Treasurer as follows:

Christian Aid - £539.76 (this includes Lent lunches)  
Portsmouth MS - £104.05

**c) Fabric, Finance and Quinquennial Committee Report**

Meeting was held on 30<sup>th</sup> May and John Hood was elected as Chair of the Committee. The following people were co-opted at the meeting: Tony Rice-Oxley and David Cavey

- 17 items on the agenda
- Did a survey of keys with CIA and glass doors are the only ones linked to CIA
- Approved counting of money from previous meeting
- Wednesday rota needed for church locking after Mike leaves
- Form for roles and responsibilities, Dick to chase people
- Vicarage phone to go into sacristy with answer phone message that if parish office is closed and they need to make contact, the mobile number will be given. Proposed that we purchase a basic Mobile Phone for this purpose. Proposed by Dick and seconded by Dawn. All agreed
- Proposed pay as you go phone to be held by either the Parish Administrator or Churchwarden
- Phone to cost no more than £50
- At least one phone call per month must be made from phone so that money on phone doesn't get deleted
- Malcolm regularly checks post box for mail
- Mail from the Vicarage will be re-directed
- Must state re-addressee
- Vicarage keys will be kept in the safe in the sacristy only known to Churchwardens.
- Lesley and Dick left the room so the committee could discuss Position of Administrator
- Fr Mike read out from the minutes relating to this and a discussion took place
  - An understudy will be required to cover Lesley's holiday – agenda item for next F&F Meeting
  - Only the Churchwardens can direct Lesley on the work that is to be undertaken – a note will be put in the bulletin about this
  - Proposed Colin Monk and seconded by Patricia Byrne - hours up to a maximum of 50 hours per month. Hours above this would have to be agreed by Churchwardens – all agreed.

## ACTION

5. **LYCIG – Mission Group - update**
  - Anne, John and Patricia went to St.Judes and learnt a lot and several new ideas were discussed.
  - They now need to decide how they bring things forward.
  - Should we as a church do our own thing or follow suggestions from the manual?
  - Already picked up a few ideas from the meeting.
  - Meeting to be arranged to discuss next steps.
6. **Pastoral Committee Report**

Due to meet on 20<sup>th</sup> June when a Chair will be elected and co-options made if necessary.
7. **Hall Committee Report**

Due to meet on 7<sup>th</sup> June when a Chair will be elected and co-options made if necessary.
8. **Other Committee Reports**
  - a) **Social and Fundraising Committee**

Met on 17<sup>th</sup> May and the minutes have already been circulated.

    - Malcolm reported that the aim of the Fete this year is to increase monies raised by 4%
    - Recent book sales took £16
    - Patricia suggested that further book selling would take place during school holiday or on a fine sunny day if she just wanted to sell some books
    - Open garden was successful in raising funds
    - Opportunity for charity shop to take place on 16<sup>th</sup> October for two weeks if shop available, otherwise the Hall for one week
    - Chris is to investigate Concise for storage
    - To be inserted into the bulletin for people to start saving things to be passed on for the shop
    - Suggested that guidance was given as to specific items to be collected for the shop eg. large wardrobes don't always sell
  - b) **Communications Team**

Nothing to report
9. **Deanery Synod Report**

Nothing to report
10. **Font and Security – update**
  - £580 has been raised by unknown people through Justgiving and this site is now closed
  - £154 from collections
  - Colin suggested that a note went in the bulletin to ask congregation to donate to help boost funds
  - Barrels the Funeral Directors have offered to donate a cheque to the fund but amount is unknown as yet.

AM/JH/PB

MS

MS

**ACTION**

	<ul style="list-style-type: none"><li>• Dick gave a brief outline on progress with the CCTV system. Awaiting John to return from holiday to progress</li></ul>	
11.	<b>Correspondence</b> None.	
12.	<b>Date of Next Meeting</b> The next meeting will be held on <b>Wednesday 19<sup>th</sup> July</b> in church at 8.00 pm and will be chaired by John Hood.	All
13.	<b>Parish Profile</b> Fr Mike remained at the meeting as there was not much discussion on the updated Parish Profile.  <ul style="list-style-type: none"><li>• Diocese have seen profile and asked for some additional information</li><li>• After the amendments, John will circulate the finished Profile before sending off to the Diocese</li><li>• Dawn asked Fr Mike if his Interregnum begins from 25<sup>th</sup> June or after his holiday. Fr Mike said that he officially retires on the 31<sup>st</sup> July so we suspect 1<sup>st</sup> August would be the start of the Interregnum. To be confirmed by Churchwardens.</li></ul>	JH  JH/AM
	The meeting closed at 8.57 pm	