

**MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH
ON WEDNESDAY 15th NOVEMBER 2017 AT 8.00 PM**

Present: John Hood (Churchwarden)(Chair), Anne Morgan (Churchwarden), Barbie Lloyd (Deanery Synod), Candy Williams (Deanery Synod), Sheilah Hall, Patricia Byrne, Chris Gadd, Norma Kershaw, Colin Monk, Malcolm Brewer, Sandra Hewett, Dick Handy, Lesley Handy, Jane Cook (Secretary)

ACTION

1. **Apologies for absence:** Dawn Trimby (Treasurer), Richard Spurgeon

John welcomed everyone to the meeting and thanked them for coming.
2. **Minutes of last PCC meeting on 17th October**
The minutes were agreed as a true and accurate record.
3. **Matters Arising**
Page 1, Item 3 – John confirmed that the second line into the Vicarage has been installed in his name and the original vicarage number (023 9226 2145) has been retained.
Page 1, Item 3 – the car park situation with Slimming World has now been resolved. John said there are still a few minor issues with Friday morning coffee. It was agreed at the Church Hall Committee this morning that the Friday coffee morning will revert back to the Social and Fundraising Committee.
Page 4, Item 12 – Mothers' Union banner – John said it is on the list of things to do on Monday 27th November by George's Men. They will also move the Sunday School banner forward.
4. a) **Treasurer's Report**
In Dawn's absence Jane read out her report:

Income
 - Gift Aid received for quarter 3 of £869.14
 - Liturgical gifts included votive sales of £71.92
 - Fundraising is the Opera Comique concert
 - Extra-ordinary income is £292 reimbursed from Portsmouth Diocese for the costs incurred for visiting priests, £64.69 from Southern Water and £20.31 from Portsmouth Water, both are refunds on the Vicarage
Expenditure
 - Clergy expenses include the final bill for the Vicarage phone, one of these should be refunded as it was taken in error
 - All the fees paid out are for priests at our services
- b) **Charity Treasurer's Report**
Jane read out the figures for September provided by Lynne McNeill, Charity Treasurer as follows:

£160.57 was collected during October for Portsmouth Samaritans.

Lesley Handy and Jane Cook met with Lynne McNeill last week to

agree the charities to be supported in 2018. These are as follows:

January	Two Saints (homeless in Southampton and Hampshire)
February	The New Blendworth Centre
March	The Bishop's Lent Appeal
April	Age UK and Children in Distress
May	Christian Aid
June	Rays of Sunshine (supporting seriously ill children)
July	Hampshire and Isle of Wight Air Ambulance and Mission to Seafarers
August	The Haven (local breast cancer charity)
September	The Lesprosy Mission and Homestart
October	PARCS (counselling service for victims of domestic abuse)
November	Cardiac Risk in the Young (CRY)
December	The Children's Society

It was not possible to cover all the charities next year so Lynne will keep the others to discuss about inclusion for 2019. If anyone has a charity that is not included which they particularly want us to help it was thought that the Wednesday morning coffees could be approached.

c) **Fabric, Finance and Quinquennial Committee Report**

The minutes of the F&F Committee held on 6th November have been circulated.

- Parish office computer – Lesley had asked for a discussion on the Parish Office computer. Jane said having stood in for Lesley for 5 weeks while she was on holiday she is in agreement with Lesley that the computer ideally needs upgrading to a faster model. If this is not possible we need to at the very least get someone in to look at why e-mails have to be sent twice – the second time from the send/receive box and Lesley's password has to be entered again. This is very frustrating and time consuming when you are trying to get a lot of things done on a busy Monday morning. It was agreed that we should get someone in to look at the computer and advise on what we should do. Jane knows someone who would look at it and give his opinion and will let Lesley have his number.
- Budget – Colin said that we don't have any option but to accept this budget but the thing that needs to come to everyone's attention is that we are coming in with a hefty deficit and will need to use our limited reserves. This also depends on keeping our fundraising at this level. We need to talk to the congregation again next year with a view to people increasing their giving before the new incumbent starts. With a congregation of about 120 this would mean a £70-£80 increase per person per year to bring us back in line. There is a £5,000 increase in the Parish Share next year so any money made on the shop will be swallowed up in this. Colin Monk proposed that we accept this budget and this was seconded by Dick Handy and agreed unanimously.
- Parish Administrator – John said there has not been an increase for the last 3 years on the Parish Administrator's hourly rate. Lesley and Dick were asked to leave the room while discussion took place and it was suggested we increase the hourly rate from £8.50 to £9.00. Colin Monk proposed that we accept the increase in the

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hourly rate to £9.00 and this was seconded by Jane Cook and agreed unanimously.

- Quinquennial inspection is due next year and John said they had a walk round the church listing maintenance tasks that need addressing. While they were doing this the repaired font was delivered back. They got the stonemasons to look at the bottom step going up to the pulpit which is badly cracked and asked them if they could quote us for repairing it.

5. **Pastoral Committee and Safeguarding Report**

The meeting was held last night so the minutes are not yet available. Barbie said that there is nothing pressing to discuss. She said they are looking for someone to run the Parent and Toddler group on a Tuesday morning as Claire Rockett will be standing down at the end of the school year 2018.

There was no Safeguarding Report to Pastoral and the PCC agreed that it is important to have a report to PCC at each meeting. Jane will e-mail Sonja Barrant to ask her for a report to come to each PCC.

JC

6. **Hall Committee Report**

This meeting took place this morning and Jane has circulated the minutes. Malcolm ran through the main points. UPVC front window to be installed middle to late January. One of the new hirers has given up due to lack of members so now have Friday evenings free. They may like to start up again in the new year and Malcolm has offered them Monday evenings. It was agreed to offer a reduced rate of £10 an hour to any new groups for 3 months. We have set our budget and if we retain all our existing regular hirers and keep up with the occasional hirers we should make a positive amount next year of around £1,200. Sheilah Hall has decided to step down at the end of December and the PCC thanked Sheilah very much for all she has done over the last 9 year. Fiona Ross was approached to take this over and has accepted the post on a 3 month trial.

7. **Other Committee Reports**

a) **Social and Fundraising Committee**

This Committee meets next on Wednesday 22nd November.

b) **Communications Team**

Chris gave the following report:

- I think that to call what I do a 'Communications Committee' somewhat aggrandises the role. It's a committee of one (namely me). It did include Fr Mike, Lesley and Rachel but now only Lesley and I are left and I don't have time to chair meetings so it is me only now. I formally suggest therefore that the Committee is disbanded – though I stay on as Head of Communications for the church. I can co-opt Lesley or anyone else interested for certain projects. If the PCC agrees with the disbanding of the committee there is no need for this to appear as an item on every PCC agenda.
- We appeared this week on the Church of England "Moments" of the week –see <https://twitter.com/i/moments/928389566402265089>

and scroll down. I am going to try and get us more involved in this.

- This year's C of E Christmas Campaign is called God With Us – see <https://www.facebook.com/notes/church-of-england/how-can-your-church-get-involved-in-our-godwithus-christmas-campaign/10155303424523143/> Do we want to order the booklets? There is a cost attached. £55 per 50 booklets. I don't recommend at the moment. Maybe look again once we have a new Parish Priest.
- Last year it was suggested we film and broadcast online both our Midnight Mass and Christmas Day services. Would this be of interest if I can arrange it?
PCC said this would be a nice idea and perhaps we could just set up a static camera to run throughout the service.

PCC agreed it would be good to broadcast our Carol Service again this year. Canon Arthur Dean will be taking the service and John suggests chatting to him next Sunday about it and also include Rod in the discussion.

CG

8. **Deanery Synod Report**

Not met – meet again on 21st November.

9. **Font and Security – update**

The font is now back and will be re-dedicated on Sunday 26th November by Fr Ray. The PCC gave a vote of thanks to John for all the work he has done on this.

John said the Faculty for the CCTV has been agreed in principle. The notice has been up and has now been taken down and sent for Certificate of Notification and Dawn has sent money to the Diocesan Registrars. Colin asked if we could place the order now because of the HBC grant as this will need to be spent by the end of the financial year and proof provided that we have done the work. John said we can't place an order until the formal go ahead from the Diocesan Registrars.

10. **Interregnum update – arrangements for 29/30 November**

Richard, Barbie and Anne met with Fr Andy Wilson to set the programme for the day on the 29th November. It is proposed that up to 3 candidates will attend the 10.00 am service followed by coffee and initial meeting. At 11 am candidates will be divided into 2 groups and Anne and will show one candidate round the church while John takes another for a drive around the Parish. He has downloaded the Parish boundary map. John has cleared with the tenant at the Vicarage that up to 3 candidates may be visiting separately on this day. This will be followed by lunch at the Woodpecker, an evening service at 6.00pm conducted by Fr Andy followed by a get together and buffet with members of the PCC in the Red Lion Pub at Horndean.

Barbie said it would be helpful to come up with a menu of about 8 things so candidates can pick what they are most interested in to look at on their tour of the Parish as there is only an hour.

PCC came up with the following:

- Church and its history

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- Vicarage
- Sacred Heart Catholic and Baptist churches
- Horizon Leisure Centre
- Schools and Nurseries
- Berewood/Mill Road/private housing areas
- Community Centre
- Interests in sport – Jubilee Park for Waterloooville Cricket Club, bowls, Waterloooville Golf Club
- New estate
- Local pubs/restaurants
- Bus station/train station
- Doctors/Dentists/Police Station/QA Hospital/Funeral Directors

John has booked the Red Lion for the buffet at £10.99 a head. Lesley to put a note in the Bulletin for donations from congregation. The following people said they would like to attend:

LH

John Hood, Anne Morgan, Candy Williams, Lesley Handy, Norma Kershaw, Patricia Byrne (no buffet), Sandra Hewett, Malcolm Brewer, Sheilah Hall, Barbie Lloyd, Colin Monk, Dick Handy, Jane Cook, Fr Andy Wilson + 2/3 candidates. It is assumed Richard Spurgeon will attend but was not at the meeting. Chris Gadd is unsure of his commitments. Dawn Trimby was not at the meeting so Jane will ask her – it is her Mum's 80th birthday that day so she may well not be available.

Fr Andy has suggested that the candidates park in the all day car park (Curzon Rooms) and we will pick up the bill.

GDPR (General Data Protection Regulation) course attended by Dick and Lesley Handy - report

11. Dick said this is an EU directive and it is a legal requirement for every organisation that holds data on people. It will still be implemented when we leave Europe. The Diocese will provide all the templates. We need to identify data controllers, ie that is anyone holding data on other people eg Electoral Roll. The onus lies with these people for every bit of data you hold on a person. If a person requested their data be deleted we need to know where it all is. Baptism and marriage certificates are exempt but when they give us that data it must only be used for the purpose it is intended. We need to provide tick boxes to say that people are happy that we are using their data. People on rotas need to agree that they are happy for their information to be used. This comes in on 25th May 2018.

12. **Correspondence**

Anne asked Jane to put an item called Walsingham on the next agenda as she didn't have time to discuss it tonight.

13. **Date of Next Meeting**

The next meeting will be held on Monday 11th December 2017 in church at 8.00 pm.
Meeting closed at 9.35 pm.

All