

**MINUTES OF ST GEORGE'S PCC MEETING HELD IN CHURCH
ON MONDAY 25TH FEBRUARY 2019 AT 8.00pm IN CHURCH
FOLLOWING THE 7.30 pm EUCHARIST**

Present: Chris Gadd (Churchwarden)(Chair), John Hood (Churchwarden), Fr Colin Lawlor, Anne Morgan (Outgoing Churchwarden), Barbie Lloyd (Deanery Synod), Malcolm Brewer, Lesley Handy, Colin Monk, Norma Kershaw, Ian Gibson, Patricia Byrne, Sandra Hewett, Jane Cook (Secretary)

		<u>ACTION</u>
1.	Victoria James on Stewardship	
	<p>Shirley and Robert Vann, Dick Handy and David Cavey joined for this session.</p> <p>Victoria talked to the PCC about Stewardship. She said Mission and Stewardship go hand in hand and suggests that we start with our Mission Action Plan before tackling stewardship. We have Andrew Hargreaves, the Mission Development Officer, coming to talk to the next PCC which will help us on what to do first.</p> <p>She suggested the Giving in Grace website would be a good place to start for everything to do with the stewardship programme.</p> <p>She also said that www.parishresources is a good website to enable you to stay compliant with GDPR for the stewardship programme.</p>	All
	Opening Prayer – Chris read the Leading your Church into Growth Prayer.	
2.	<p>Apologies for absence: Lisa Toft, Candy Williams (Deanery Synod)</p> <p>Did Not Attend: Richard Spurgeon Dawn Trimby (Treasurer) – not in attendance as agreed</p>	
3.	<p>Minutes of last PCC meeting on 23rd January The minutes were signed as a true and accurate record.</p>	
4.	Matters Arising	
	<p><u>Page 1, Item 3</u> – Quinquennial will be discussed later.</p> <p><u>Page 1, Item 4a</u> – Money has been sent to the Food Bank.</p> <p><u>Page 3, Item 5c</u> – Chris asked whether anything had happened about extra help for Toddlers and Sunday School. Colin said Tony stood in for him when he was away. He will try to find other people to help. It was agreed that the personal approach is the best way of getting people on board but Barbie felt that it should also go in the Bulletin from time to time to sow the seed.</p> <p><u>Page 6, Item 8</u> – Albs – Lesley and Anne think that Ruth Loveman would be prepared to make the albs but it is a question of getting the material which Ruth says is in short supply at the moment. Need to talk to Ruth again when she returns from her holiday to New Zealand.</p> <p><u>Page 7, Item 9</u> – Health and Safety policy. Jane had let Tony know that this was agreed by PCC. John said we need to create a Health and Safety File for the church. Chris will speak to Tony on his return from holiday to see what is needed.</p> <p><u>Page 7, Item 9</u> – Charity Money for St Mary's Axim. Jane said Lynne was not too keen to hold on to this money indefinitely and Chris will have a chat to her.</p>	<p>CM</p> <p>AM/LH</p> <p>CG</p> <p>CG</p>

5.	a)	Charity Treasurer's Report	<u>ACTION</u>
		<p>Jane read out the figures for January provided by Lynne McNeill, Charity Treasurer, as follows:</p> <p>£152.49 was collected during January for Children with Cancer UK.</p>	
	b)	Treasurer's Report	
		<p>No report as Dawn is away and was busy sorting out end of year stuff before she went away. Lesley said Paul Read has the accounts for auditing.</p>	
	c)	<p>Fabric, Finance and Quinquennial Committee Report</p> <ul style="list-style-type: none"> • Not met. <p>John reported on the Quinquennial visit. The report follows what was done last year but some of what has already been attended to did not get into the report. He has carried forward a lot of things from previously. There is damp ingress into the rear of the church in the flower room. Outside white is coming out of the bricks and inside looks like cotton wool stuff coming out of the windows. Colin and John went up today to have a look. Water might be getting in around the capping. Daniel Forshaw, the Architect said he would be willing to come and look at £95 an hour. We will first try putting additional waterproof capping to see if it limits the water.</p> <p>The pool of water discovered at the back of the church one Sunday the Architect thinks is because it was an extremely windy day and blew in through the window. No wetness anywhere else.</p> <p>The report had nothing serious to worry about apart from the wall in the flower room.</p> <p>John said the Architect's invoice came in at less than was budgeted.</p>	
6.		Other Committee Reports	
	a)	Hall Committee	
		<p>Minutes of the Church Hall Committee held on Wednesday 30th January have already been circulated.</p> <p>Malcolm said the new floor had a nasty stain which had been pointed out so the people who fitted it came in and removed the stain.</p> <p>Malcolm said his wording in the Church Hall Committee minutes regarding the loan money for the roof was not quite accurate. Chris confirmed that 10 people gave loans of £1,000 to be paid back in 4 years. It was agreed that any money received back in grants would be divided and paid back now. However we now have a problem with the flat roof over the Hall kitchen which is going to cost £3,500-£4,000 to put right so Chris has now written to lenders to ask if they would be happy to loan some of the grant money that would have been repaid. Malcolm said we are looking to do the work in August when we do not have so many regular hirers as the kitchen will be out of bounds.</p>	
	b)	Social and Fundraising Committee	
		<p>Minutes of the Social and Fundraising Committee held on Wednesday 23rd January have already been circulated.</p> <p>Not met.</p>	
	c)	Pastoral Committee	
		<p>Not met.</p>	
	d)	Safeguarding Report	
		<p>Sonja's safeguarding report and related documents have already been circulated to the PCC prior to the meeting. Jane sent out the St</p>	

		George's Lay and Paid Roles safeguarding sheet today which Chris had discussed with Sonja and she has signed off. It was agreed that Jane would see if she had the master of the PCC nomination form to send to Lesley which needs a note adding to say that anyone joining PCC would be subject to a DBS check and would need to do online DBS training and join one of the PCC sub-committees.	<u>ACTION</u> JC/LH
7.		Deanery Synod Report	
		Neither Fr Colin nor Barbie could attend the last Deanery Synod meeting. However, Candy did go but is not here tonight to report. Barbie said the minutes have been circulated and she will send to Jane to circulate to PCC.	BL/JC
8.		Update by Fr Colin	
		<ul style="list-style-type: none"> • Continuing going into schools. Have been into Berewood and they are keen to have me back again. Going into St Peter's Catholic School on Thursday afternoon and am continuing to go into Queens Inclosure so am getting around the local schools. • Met with the Group Scout Leader who is keen to have an association with the church. St George's Day is around Easter this year so they will come on Sunday 28th April and take part in the service. Unfortunately I will be in Walsingham but Fr Ray is happy to officiate. They are one of the biggest scout groups in the country. • The Royal Naval Association has been in touch and would like to hold their Trafalgar Day service at St George's on Sunday 20th October. • Lent course – 4 people have agreed to run them. Will be putting out sign up sheets this week for daytime or evening sessions. • 22 people have signed up to go to the Mosque on Saturday which is more than I anticipated and I have submitted names to the Mosque. • Noticeboards – Lesley has done a fantastic job rearranging the notices on the board at the back of church which are now much easier to read. The other board is evolving and Lesley would like any photos etc to put up there. It is all part of our mission and shows people who visit the church what we are about and what we do. Church people have also been very enthusiastic about it. Was worried about moving people in those pews forward but they are happy about it. • Holy Week preparations are going ahead at the moment and I am delighted we have the donkeys. A few changes. Would like to hold the Easter Vigil in the round so would have to move the pews. Will have the fire outside with a glass of something after. New service booklets are in the process of being done. • Met with Fr Charles today. Permission to officiate involves having to fill in a form so I talked to him about what he would like to do. He will preside and preach once every 2 months and is keen to do other things. • There is now no need for those administering communion to receive a licence from the Bishop. I just have to inform PCC of any new people. I am therefore informing you that Pat Phillips who attends 8am is going to administer communion. She did it for a long time in her previous church and still has the licence. 	
9.		Correspondence	

			<u>ACTION</u>
		<ul style="list-style-type: none"> • Electrical Check for Church by Jacksons 	
		Jane said that at the last Hall meeting Tony RO said the PCC need to make a decision as to whether to do the electrical check with the Hall. John said that subsequent to this the church now has to have an electrical continuity test every year. This will be done along with the Hall on 4/5 March starting in the Hall. This will become an annual check at the beginning of March.	
		<ul style="list-style-type: none"> • Garden of Remembrance 	
		Colin said there are a growing number of items such as crosses, stars, Scottie dog, vases etc which have appeared over the last year in the Garden of Remembrance and will make the maintenance by Glynn very difficult. There should be something in the Policy saying that no ornaments are allowed. Fr Colin will send Chris the regulations and he will come back to the next PCC meeting with a proposal for approval. It was suggested we put up a notice saying ornaments will be removed in a certain timeframe and can be collected and Lesley suggested we put up a sign saying "No ornaments" on the gate.	CL/CG
		<ul style="list-style-type: none"> • Parish Office email/phone no 	
		Fr Colin said he is getting lots of phone calls asking various questions because the Vicarage phone number is on the big red noticeboard outside. There is no Parish Office email address or telephone number on there. John said we would need a Faculty to change the noticeboard so it was suggested putting the Parish Office e-mail/phone number on the bottom of a poster in the other noticeboard with the opening doors.	LH
		<ul style="list-style-type: none"> • Prayer Cards (Patricia) 	
		Patricia said when she goes into other churches there are prayer cards at the back of church. She thinks it would be a nice idea to try them out here. Put the cards in a display stand at the back of church. She is doing some research at the moment but would probably charge 50p a card. Patricia will do some more research and bring it back to the next PCC.	PB
		<ul style="list-style-type: none"> • Book shelf 	
		Lesley suggested having a shelf of books at the back of church where people could pay £1 to borrow a book and replace it. It was suggested removing the old Psalters which are no longer used and offering them to our congregation or other churches before disposing of them. The Book Club would set it up. Lesley to put something in the Bulletin to see if any of the congregation want a Psalter before offering them to other churches.	LH
		<ul style="list-style-type: none"> • Baptisms 	
		Chris said at a recent meeting Fr Colin discussed with the Churchwardens about holding baptisms as part of the service instead of separately. Current ones will stay as they are but in future they will be given the option to have it as part of the Sunday service.	
10.		Date of Next PCC Meeting	
		Chris said that Andrew Hargreaves will be coming to the next PCC meeting to discuss Mission. Jane wondered whether we might need a separate date for the PCC meeting and it was agreed to find another date. Therefore the next meeting of the PCC will start at 7.30pm with Andrew Hargreaves talking about Mission on Tuesday 19th March.	ALL

		It was agreed to hold a separate PCC meeting when the Accounts will be presented for approval on Monday 25th March 2019 following the 7.30 pm Eucharist providing this is agreeable to Dawn. Chris will check with her when she returns from holiday next weekend.	<u>ACTION</u> ALL CG
11.		Closing Prayer There being no further business the meeting closed at 9.50pm.	