

**MINUTES OF ST GEORGE'S PCC MEETING HELD ON  
WEDNESDAY 17<sup>TH</sup> MARCH 2021 AT 7.30pm VIA ZOOM**

**Present:** Fr Colin (Chair), Chris Gadd (Churchwarden, Candy Williams (Deanery Synod), Tony Rice-Oxley (Deanery Synod), Patricia Byrne, Ian Gibson, Marian Haughton, Sue Hodgens, Andy Jackson (Co-opted), Anne Morgan, Mo Peters, Lynn Winter, Lynne McNeill, Sara Pask (Treasurer), Jane Cook (Secretary)

			<b><u>ACTION</u></b>
		<b>Opening Prayer</b> – Fr Colin led the Leading your Church into Growth Prayer.	
1.		<b>Apologies for absence:</b> Rosy Stone (Churchwarden) (had trouble with internet connection) <b>Did not attend:</b> Ceri Ward	
2.		<b>Minutes of last PCC meeting on 20<sup>th</sup> January (via Zoom) and 3<sup>rd</sup> February (to discuss solely Havant Deanery Plan (via Zoom)</b>	
		The minutes were agreed as a true and accurate record.	
3.		<b>Matters Arising from PCC meeting on 20<sup>th</sup> January</b>	
		<ul style="list-style-type: none"> <li>• <u>Page 1, Item 3 - Deputy Safeguarding Officer</u> - Jane said she had asked Sonja to contact Lynn Winter – will check with Lynn as she had not yet joined the meeting.</li> <li>• <u>Page 1, Item 3 - Disability Awareness Officer</u> - Marian had received the information from Barbie and is happy to take on this role once she is able to get back to church.</li> <li>• <u>Page 2, Item 4b)</u> – Sara confirmed donation from WMF had been received.</li> <li>• <u>Page 2, Item 4b)</u> – <u>Insurance claims on lost income</u> – Chris said this is on his list to take up with Malcolm.</li> </ul>	JC  CG
4.	a)	<b>Charity Treasurer's Report</b>	
		<p>Lynne gave the following report:</p> <p>“Mission to Seafarers £41.63 The Elizabeth Foundation £28.22 Naval Children's Charity £23.93 African Child Trust £13.50 The Rainbow Centre £14.28 The Children's Society £66.61</p> <p>All the above were from monies collected during 2020 and divided accordingly.</p> <p>I have also sent a cheque to The New Blendworth Centre for £64.15 being the charity for January and February this year”.</p>	
	b)	<b>Treasurer's Report + Approval of Budget for 2021</b>	
		<p>Sara gave the following report:</p> <p>“First of all, please accept my apologies for not being able to present the 2020 Accounts for your approval. The delay has been as a result of Covid restrictions i.e. not being able to meet with our previous Treasurer, Dawn Trimby, who agreed to guide me through my first year end accounts combined with a family bereavement which has taken up a lot of my time in the last six weeks. Dawn and I have been in contact via Zoom and we are</p>	

	<p>nearing the end of preparation of the accounts ready for examination and presentation to the PCC in time for the APCM.</p> <p>I hope that you have been able to look through the monthly financial overviews for January and February 2021. As you will see, we have got off to a slow start with planned giving via standing order reducing and that no green or pink envelopes have been received yet this year. Loose plate collections have also been lower than expected.</p> <p>On the flip side we are now starting to see the Easter Gift donations coming in and I anticipate that this figure will increase over the next month. Thank you to all those who have already donated in this respect.</p> <p>On the expenditure side, the figures are mainly all within budget except for Administration as we have had to pay some annual subscriptions right at the beginning of the year.</p> <p>The next few months will be very tight on the finances and we are already considering whether we will have to make a withdrawal from our reserves to ensure that we are able to meet all our financial commitments. It is my hope that, as long as the Covid roadmap goes to plan we will be able to re-commence fundraising activities again in July.”</p> <p>Fr Colin thanked Sara for all the work she has done in her first year as Treasurer. Knowing what is going on in other parishes we are in a considerably better position than a lot of other parishes.</p> <p>Fr Colin asked if Sara would be able to get the accounts ready for Paul Read to audit and agreed by the PCC before the APCM. Sara said that she is in touch with Dawn on Zoom who is helping her with the accounts and she is hopeful of getting them ready but we may need a quick PCC meeting to agree them.</p> <p>Chris asked Sara if she had any idea what kind of figure she would need to draw down. Sara said she and Malcolm are working out figures to June/July at the moment. We have just under £12,000 in our investment account and then we would have to sell some of our investments.</p>	<b><u>ACTION</u></b>
c)	<b>Fabric &amp; Finance and Quinquennial Committee Report</b>	
	<p>Minutes of the meeting held on 3<sup>rd</sup> March have already been circulated. Chris said there was discussion on tower roof leak now fixed, Sara presented the financial report, Tony went through the maintenance issues, there was discussion on our architect who is retiring and we will need a replacement. Fr Colin said he has received a list from the Diocese of potential architects and he suggests we leave it until after the APCM when the new PCC will be in place. Fundraising was discussed. Summer Fete could still take place a bit later than usual. Tony asked whether he could have a copy of the Quinquennial report as he can't find one. Waterlooville Music Festival postponed for a further year. This is the last F&amp;F meeting before the APCM.</p> <p>Mo asked about a church shop. Jane said that due to various holidays in September/October it is thought we could perhaps hold the shop in November. Jane R-O is on the case and is trying to get the Store 21 shop again. This is dependent on getting enough people to man the shop and men to hump furniture as Tony said there is a shortage. Mo</p>	<p>1<sup>st</sup> PCC Mtg after APCM</p> <p>CG</p>

		said to remember Tony Shepherd is now retired. Ian suggested extending it for a third week as he thinks we should have a lot to sell as people will have been sorting out over lockdown. Tony will mention this to Jane. Sara suggested if it runs over 3 weeks we stagger receipt of donations. Tony said day to day organisation can be discussed with the 2 Jane's. Fr Colin felt confident that we could get enough people to help.	<b><u>ACTION</u></b> TRO
5.		<b>Other Committee Reports</b>	
	a)	<b>Hall Committee</b>	
		<p>Tony gave the following report:</p> <p>“There has been no hall meeting recently and the next one is due next week.  There has been plenty of activity in the hall, sadly none of it creating any income. Indeed the hall last year showed a deficit of some £2,200 and this continues well into 2021.  The main cause of recent problems is the discovery of a leak somewhere within the hall's fresh water transition from the main stop cock in the pavement outside, to a drain at the bottom of the steps leading down to the boiler room. The continuous passage of water down that drain from the area all around it would indicate that there is a leak somewhere under the hall. To date we have had Dyno Rod in to examine things but, despite their wording in their contract, the insurers will not pay for any further investigation which would be in the region of £1,200. If and when a leak is discovered any additional works to mend the leak would be additional cost.  Currently we are examining other options and we are getting quotes from plumbers. However now that we have discovered a long term leak we must do something about it as it may be causing other damage under the hall itself.</p> <p><b><i>UPDATE: John Hood has now obtained a quote for the replacement of the pipework from the main stopcock in the pavement to the hall table store. This would by-pass the secondary pipework leading to the rear toilets where the leak is suspected. The cost quoted for this initial work is £714. It must be done soon before we restart The next part of the work is to install internal pipework from the kitchen area through to the rear toilets thus passing water to that area in the opposite direction to the current flow. We are obtaining quotes for this work but John Hood has said that he is happy to do the work himself. I have said that he must have assistance for this. (H and S Regs) However we are waiting for the quote for this work. Tony took this opportunity to thank John Hood and Malcolm Brewer for all their work over the weeks on this matter.</i></b></p> <p>We would be hoping to restart hall letting in April and several of our clients have indicated they wish to return week commencing April 12<sup>th</sup>. However several have said they are unlikely to return before September. Also we have to report that we have lost Slimming World which provided a very good income. It would thus seem that we will continue at a deficit for some time to come as, once the hall re opens, we will be obliged to recommence full time cleaning and maintenance. Currently we are not accepting any casual bookings due to the difficulty</p>	

		<p>of applying risk assessments to such use.</p> <p>We have had several other problems with items such as the boiler and the dishwasher not being used which has caused faults to arise. These have been fixed but at a cost.</p> <p>We are in need of people prepared to be active in the operation of the hall which is currently quite taxing and to assist with maintenance from time to time."</p>	<b><u>ACTION</u></b>																		
	b)	<b>Social and Fundraising Committee</b>																			
		<p>Report received in form of email on 4<sup>th</sup> March. Meeting following week cancelled as very little to discuss. Shirley Vann advised that she will be standing down as Chair at the APCM so a new chair needs to be appointed. All existing Committee members have been asked and no-one wishes to take it on. Need to discuss this after the APCM with new PCC. Fr Colin said thank you to Shirley on behalf of the PCC for all that she has done over the last 2 years.</p> <p>Update from Shirley's email below:</p> <table border="1"> <tr> <td>Quiz</td> <td>This has had a break for a few weeks.</td> </tr> <tr> <td>Gift for the Church at Easter</td> <td>I have been informed by Malcolm that the response is very good.</td> </tr> <tr> <td>Auction of promises</td> <td>This can be discussed further after Easter.</td> </tr> <tr> <td>APCM</td> <td>Although this will be going ahead, there will be no opportunity to socialise.</td> </tr> <tr> <td>June 12<sup>th</sup> Summer Fete</td> <td>This is cancelled. <i>Hopefully not cancelled but moved.</i></td> </tr> <tr> <td>Music Festival</td> <td>This is cancelled for this year.</td> </tr> <tr> <td>Barn Dance</td> <td>This has been provisionally booked for 11<sup>th</sup> September as they already had a booking for the 4<sup>th</sup> September.</td> </tr> <tr> <td>St Georges Gift day</td> <td>To be discussed at future meetings.</td> </tr> <tr> <td>Church Shop</td> <td>To be discussed at future meetings.</td> </tr> </table>	Quiz	This has had a break for a few weeks.	Gift for the Church at Easter	I have been informed by Malcolm that the response is very good.	Auction of promises	This can be discussed further after Easter.	APCM	Although this will be going ahead, there will be no opportunity to socialise.	June 12 <sup>th</sup> Summer Fete	This is cancelled. <i>Hopefully not cancelled but moved.</i>	Music Festival	This is cancelled for this year.	Barn Dance	This has been provisionally booked for 11 <sup>th</sup> September as they already had a booking for the 4 <sup>th</sup> September.	St Georges Gift day	To be discussed at future meetings.	Church Shop	To be discussed at future meetings.	1 <sup>st</sup> PCC mtg after APCM
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	c)	<b>Pastoral Committee</b>																			
		<p>Not met. Fr Colin thanked all those involved, not only on the Pastoral Committee, who are continuing to keep in touch with people who are shielding or not able to come to church at the moment. He is very grateful for the pastoral care we are giving.</p>																			
	d)	<b>Safeguarding</b>																			
		<p>Email from Sonja circulated to everyone on 17<sup>th</sup> March giving details of the Sight Loss Friendly Church (SLFC) Zoom session which she attended. Jane was asked to thank Sonja for the information she sent on SLFC and suggest that if Sonja is willing, after the APCM when we have our new PCC members and hopefully we can meet again physically, if she would be happy to come along and discuss this further with the PCC.</p>	JC																		
6.		<b>Deanery Synod Report</b>																			
		<p>A discussion took place around the possible restructuring of the Diocese and Deanery'.</p>																			

		<b><u>ACTION</u></b>
7.	<p><b>Update by Fr Colin</b></p> <ul style="list-style-type: none"> <li>• Fr Colin said Rosy was going to bring this up but he knows about it. June Diaper is asking that rather than providing fresh flowers because the cost has gone up so much with a 7% tariff now from Europe that we buy good quality artificial flowers to save some money. Patricia said this is a very good idea and maybe occasionally we could put a few real flowers in amongst them. Lynn said if people are prepared to pay for flowers for weddings they are happy to use them. Sue said it is a very good idea. Fr Colin said at Easter and Christmas, anniversaries etc if people are happy to give money for flowers then we could have real flowers. This was proposed by Patricia Byrne, seconded by Lynn Winter and agreed unanimously.</li> <li>• Holy Week and Easter – I am working on this against the various restrictions but plan to keep things as normal as we can but there will be some differences.</li> <li>• A number of weddings were transferred from last year to this year and even next year. We have possibly 2 weddings this year and a renewal of vows and 3 or 4 weddings from this year to next year.</li> <li>• We have 10 baptisms booked and they are not people we know. These will take place outside the Sunday service for the time being so as to keep numbers down.</li> <li>• Waterlooville Music Festival has had to be postponed for another year.</li> <li>• I was asked to contact Victoria James at the Diocese to ask if we can pay our parish share over 11 months and they are happy with that.</li> </ul>	
8.	<p><b>Correspondence / AOB</b></p> <ul style="list-style-type: none"> <li>• <b>Electoral Roll update and approval by PCC</b> Tony said he needed PCC's agreement on the Electoral Roll which will go to the APCM. There are 145 people on the Electoral Roll with 69 out of the parish boundary. He would like permission to take the following who have died in 2020 off the Roll – Peter Dancer, The Kents, Victor Brown, Peter May, John Symonds and Pat Winter. Also permission to remove the following from the roll who have moved out of the area: Adina Burton, Carole Walker, Rod Starr, Paula Graham, David Palmer. If anyone knows of anyone who has died that he has not mentioned or any new arrivals please let Tony know. Fr Colin asked whether people who move out of the area need to advise us that they wish to be taken off the Electoral Roll. Tony will check this is the book he has.</li> </ul>	TRO
	<ul style="list-style-type: none"> <li>• <b>CCLI – Streaming Plus Licence</b> Jane mentioned a letter which Malcolm asked her to bring up which has been received from CCLI regarding a Streaming Plus Licence for churches wanting to stream services that includes the use of master recordings and multi-tracks. Chris said he spoke to Malcolm before the meeting and asked him to look out the 3 active licences which we already hold to see if they cover live streaming.</li> </ul>	CG
	<ul style="list-style-type: none"> <li>• <b>New Holy Dusters</b> Patricia said that we have 13 new volunteers for cleaning the church to go on a rota which is excellent.</li> </ul>	

			<b><u>ACTION</u></b>
9.		<b>Date of Next Meeting</b>	
		The date for the next meeting will be the APCM on <b>Sunday 25<sup>th</sup> April</b> following the 10am Eucharist, both in Church and on Zoom.	ALL
10.		<b>Closing Prayer</b> There being no further business the meeting closed at 9.10pm after saying the Grace together.	