

**MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH
ON MONDAY 22nd SEPTEMBER 2008**

Present: Fr Mike, Fr Timon (Assistant Curate), Margaret Symonds (Churchwarden), Richard Spurgeon (Churchwarden), Carol McKells (Treasurer), Denise Rosser, David Hodgens, Leon Bartosiak, Colin Monk (Chair, Church Hall Committee), Tony Rice-Oxley, Lindsay Chalk (Deanery Synod), Linda Wainwright (Deanery Synod), Elaine Shimbart, Mabel Maginn, Jane Cook (Secretary)

ACTION

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| 1. | <p>Apologies for absence:
David Palmer, David Cavey, Julia Spurgeon, Dick Handy</p> | |
| 2. | <p>Minutes of last PCC meeting on 7th July
The minutes were signed as a true and accurate record.</p> | |
| 3. | <p>Matters Arising
Page 1 – Carol said that the account has not yet been closed.
Page 1 – Noticeboard – man has promised that this will be done within the next 2 weeks.
Page 1 – Margaret said that Quintessance gave us a refund as the picture for Axim cost £12.60 not £14.
Page 3 – Fr Mike, Margaret, Dick and Lindsay met and answered all the questions in the letter received from the Cathedral. Fr Mike has now had a letter from the Cathedral saying that they have dropped plans to build the visitors centre as not enough money has been donated.</p> | <p>Carol

Fr Mike</p> |
| 4. | <p>Treasurer's Report
Carol gave the following report:</p> <p><u>Income</u>
Donations from Planned Giving and Pink envelopes combined are under budget by £1250.
Donations and Appeals is £2,360 over budget due to £400 donated by Friday Coffee Morning fundraising and £2000 donated by Waterlooville Music Festival.
Just to mention the £23 noted in the Bookstall column is from the Thursday Market Bookstall. To date, £90 has been collected from those sales.
The £100 showing under Ex. Ord income is a transfer from LTSB to cover the donation given to Bishop Ottoo (see Ex.ord out).</p> <p><u>Outgoing</u>
The Quota is up to date.
There is no change with the gas and electricity supplier. This needs chasing. I called again today but didn't get a return call. [Church Hall changed from 4th September. Tony said a man came to read the electric meter in the Church on Tuesday when he was there].
£265 was paid out in fees for a wedding and a funeral. £483 for Assigned fees relates to the quarter April to June. The quarter July to September is due shortly.
Upkeep of Services shows £79.01 which was for candles and lantern glass.
It has been suggested that the donation for the Eucharistic gifts be increased for the Sunday service to £15 and as we also collect for some Wednesday services, that could also be increased to £15. [Discussion followed on this and it was agreed that Carol changes the accounts to</p> | <p>Carol</p> |

ACTION

show a restricted fund for Liturgical Gifts so that money for palm crosses, incense, candles, wine, wafers etc all goes into the one account. This was agreed unanimously and Carol will talk to Gordon Uphill about setting this up].

The Ex.Ord out figure relates to £290 for the piano A-frame, £100 already mentioned and £70 unbudgeted Clergy expenses.

We need to add Richard Spurgeon back onto the list of signatories at both HSBC and LTSB and would like to suggest that the other signatories remain in place. This was proposed by Tony R-O and seconded by David Hodgens and agreed unanimously. Richard said that Lloyds will have documentation from the Hall account.

David H asked about the £3315.95 – HSBC account. Carol said that it is a true figure.

Linda asked whether we were still getting the old tax rate. Carol said we get the old rate for this year and maybe next year.

Carol /
Richard

5. Committee Reports

a) Fabric and Finance

The minutes of the meetings held on 15th July and 26th August had already been circulated.

Linda suggested more recycling and Colin said that this was now in the new contract for the Hall.

Tony thanked the people who had turned up on Saturday to do the Church grounds – people worked really hard.

The manhole covers in the Church grounds are in a dangerous condition. In total there are 16. Tony and Colin were told that 6 needed replacing at a cost of £752 but they think only 3 need replacing. The bottom wall is also in a very poor condition. They have a quote for £245 which they recommend spending as it needs doing properly. The Quinquennial will address the issue of walls and manhole covers but we should get on and do it. We have money in the maintenance budget as only £79 has been spent so we could take £600 out to pay for it. This was proposed by Tony and seconded by David H and agreed unanimously.

Tony / Colin

b) Pastoral

The minutes of the meeting held on 16th July have already been circulated. Dick was not at the meeting. Fr Mike asked what arrangements have been made for the Dragons Birthday which takes place on 19th October. Tony said he has John Johnson on standby to do envelopes with dragons on to be put out in Church. Lindsay said it would be good to make envelopes in the shape of dragons so was going to do some research. It was suggested that the children dress up and have a photo taken which we could get Asda to put on top of a cake.

Lindsay

Linda said she was upset that it has been decided not to include the prayer list on the weekly Bulletin. Fr Mike said this was not the case. It had been decided not to include anniversaries of deaths on the Bulletin. Richard wondered whether we might receive complaints from people about their names being on a list in the Bulletin. It was agreed to take this item back to Pastoral for consideration.

Pastoral

List for the Parish breakfast on 19th October is at the back of Church for people to sign up to.

Shoebboxes – Jane explained the Shoebox scheme which it was agreed we would try this year and will get leaflets to put on the book table and write a note for the next Bulletin.

Jane

ACTION

- c) Deanery Synod
No meeting been held. Next meeting on Wednesday.
- d) Hall
Minutes of meeting held on 28th August have already been circulated.
Would like to reiterate what has already been said i.e. if the PCC need it there is £4000 available and David Cavey and Colin Monk will arrange for it to go to Carol.
The Church Hall floor has been stripped and re-varnished. Big thank you to George's Men and Nikita for this. Colin has also purchased 30 chairs for £63 for the hall.
- e) Future Hall developments
See item 11 below.
6. **Cameras/TV facilities in choir loft – update**
Lindsay's husband Stuart is coming in to talk to Dick about this on Sunday.
7. **Comparative energy costs – update**
This was mentioned in the Treasurer's report
8. **Closing the churchyard for burials – update**
Jane read out a letter from Havant Borough Council in response to the letter we had sent. They will empty the two bins but are not able to donate towards the upkeep of the grounds. Closure of the Churchyard is not their responsibility and they suggested contacting the Diocese for more information. The letter was then passed to Fabric and Finance Committee.
9. **Minute from Standing Committee Meeting on 20th July**
The report of this meeting was e-mailed to everyone. The Standing Committee met on 20th July because Carol had been asked to withdraw some money from our investment account but the Committee reversed this decision in the light of the current economic climate. The Hall has £6,000 on deposit which we could borrow before cashing in shares.
10. **Registration with Charities Commission (letter from Diocese)**
Diocese recommend that if annual income is around £100,000 you need to register with the Charities Commission. Tony and Carol are going to a meeting about it on 3rd December.
11. **Report of Meeting with Architect on Future Hall Development**
A meeting took place at 5 pm today with the Architect Daniel Forshaw, Fr Mike, Margaret, Tony, Colin and David H. The Architect advised against selling off the hall. He has been asked to do the surveys for the Quinquennial which will also include a detailed survey of the hall. Once we have this survey we can consider the future of the hall. He asked for the last two Quinquennial reports – 1998 and 2003. The 1998 was found in a box in the Sacristy. It went before the PCC and items were all done apart from two items because of cost. Jane to look in the 2003 minutes for mention of this report. The Architect estimates that the final cost for his services will be around £1,400 + VAT. The Hall will have to pay its share of the Inspection. Fr Mike said that the Quinquennial needs to be actioned by the PCC for this year which we have done.
After the Quinquennial we will need to re-develop the Future of the Hall Committee.

Stuart Chalk /
Dick

Tony / Carol

ACTION

12. **Formation of Hall Development Team (dependent on previous item)**
Redundant for present.

13. **Correspondence**

Jane had received an application for John Towns, 3 Lyne Place, Horndean PO8 9TP to be enrolled onto the Electoral Roll and this was agreed by the PCC. Jane will pass this to Rosemary Monk to action.

Jane

14. **Any Other Business**

Tony said they are still waiting for the small panes in the window to be replaced at a cost of £160. Sunset, the firm we usually use, are on holiday and the guy we had asked to do it hasn't yet turned up.

15. **Date of Next Meeting**

The next meeting will be held on **Wednesday 15th October** in the Church following the 7.30 pm Eucharist.

There being no further business the meeting closed at 9.00 pm.