MINUTES OF ST GEORGE'S PCC MEETING HELD IN THE CHURCH ON MONDAY 19TH JANUARY 2009

Present: Fr Mike, Fr Timon (Assistant Curate), Margaret Symonds (Churchwarden), Denise Rosser, David Hodgens, Leon Bartosiak, Colin Monk (Chair, Church Hall Committee), Tony Rice-Oxley, Linda Wainwright (Deanery Synod), David Cavey, Dick Handy, Mabel Maginn, David Palmer, Carol McKells (Treasurer), Jane Cook (Secretary)

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		ACTION
1.	Apologies for absence: Julia Spurgeon, Richard Spurgeon (Churchwarden), Lindsay Chalk (Deanery Synod),	
2.	Minutes of last PCC meeting on 18th December 2008 The minutes were signed as a true and accurate record.	
3.	Matters Arising P1 - <u>Noticeboard</u> – Tony said he has not yet spoken to the man again. P1 - <u>Cameras</u> – Colin said they can't get the video camera to work so have come to the end of the road. P1 - <u>Bequests</u> – Linda said she has written a short piece for the Bulletin and has leaflets to go into Church and also a short article for the magazine.	Tony
	 P1 - <u>Admin Costs</u> - Tony has spoken to David C. about this. P2 - <u>Daniel Forshaw</u> - Carol confirmed that the amount of £1966.48 has now been paid to him. P3 - <u>Koforidua</u> - Carol confirmed the £30 has been paid to the deanery. P3 - <u>Sunday School Money</u> - Signatories are very old to this account so they are in the process of updating them so they can access the account. There is £140 in there but when the money owing to various people since Julia has been paid out there will not be a lot left. It was agreed that the PCC should pay for Sunday School resources but any visits they do should be fundraised for. P4 - <u>Sunday Bulletin</u> - After looking into this Dick agreed that this is not a simple task to do in-house. However, Fr Mike had some good news. Edwards have offered to sponsor the Bulletin for £350 a year in return for their name on the bottom. He suggests doing it for a year and then reviewing it. He thanked Dick for the work he has done on it. 	
	 P4 – <u>Lay Assistants</u> – Fr Mike has not received any names. Mabel would like to stand down. It was suggested that a note go in the Bulletin regarding the way people receive communion. P4 – <u>Tall Candles</u> – Adrienne has agreed to carry on as she is. P4 – <u>Discussion on Future of Youth Club</u> – This date has been changed to TUESDAY 3RD FEBRUARY. Letters have been sent out to potential leaders or helpers. P4 – <u>Charities Meeting</u> – this is being held this Wednesday when Leon, Linda and David P will meet with Fr Mike and they will report back to the next PCC. 	All Anyone interested Fr Mike
4.	Treasurer's Report Carol gave the following report – the overview for the month had already been circulated and she handed out a new layout for this year for the monthly overview for approval.	
	David asked about valuation of investments but Carol said this has not come in yet. She will e-mail it once it is received.	

HSBC ACCOUNT INCOMING FUNDS

Tax on Gift Aid for Q4 of 2008 has been claimed and £2459 is due. This doesn't show in the December Finance Report but will be accounted for in the end of year Accounts. Each year the figures show the previous years final quarter Gift Aid. Q4 2007 of £2034 was received in February and is included in the Year to Date figure.

Dividends & Interest includes $\pounds 294.46$ from the LTSB account which is an amended transfer after receipt of $\pounds 686.14$ dividend. The reduced transfer is to correct an error made earlier in the year when I transferred $\pounds 391.68$ twice. $\pounds 0.29$ credit interest was also received.

Loose plate collections includes £54 for the Carol service and £120 for Midnight Mass. Donations shows £588 from the 100 Club, £60 from the Towns Women's Guild and £166 from Wednesday Coffee funds. Sales shows £525 from sale of plants and £86 sale of votives.

Fundraising includes Bazaar total figure of £2019, £50 from the Parish breakfast and £165 from the Historic Churches' sponsored bike ride.

Ex-ord in shows £310 Hall's half share of drain and wall repairs and a \pm 100 donation to the flower fund, which also shows on the outgoing side.

OUTGOING FUNDS

Gas shows £31.88 being the Church's share of the gas bill received by the Church Hall from Utilities Warehouse. David Cavey has suggested the bill be settled in this way quarterly.

Admin expenses includes £28 purchase of items for Sunday School, £29 for advent lights, £150 for the banner and £30 final donation towards the Koforidua appeal.

Church Maintenance includes £235 for replacement lead on roof.

Fundraising costs includes £14 Bazaar advert and £474 for purchase of bulbs.

Assigned fees shows Quarter 4 final payment to the Diocese of £549.

Photocopier costs shows the amount owed to the end of 2008.

Ex-ord out includes $\pounds1966$ to Daniel Forshaw, $\pounds283$ Clergy expenses and the corresponding $\pounds100$ donation for flowers which was withdrawn in cash for the flower fund.

The Bank account balance at 31st December is quite healthy but we need to bear in mind the £4000 loan from Hall Deposit account and also the withdrawal and closure of the PCC Deposit account of £1630.76

LTSB ACCOUNT

INCOMING FUNDS

The LTSB account shows£542.48 collections for charities and £65.50 paid in by Wednesday Coffee funds.

Other funds paid in includes £686.14 Investment Fund dividend and £189.81 cancelled cheque to Winston's Wish. The original cheque to Winston's Wish had to be cancelled and another issued.

OUTGOING FUNDS

Outgoing funds shows various amounts paid to charities including £166.50 donation from Wednesday Coffee funds to PCC funds.

OTHER MATTERS

The processing of the 2008 Year End Accounts is underway and the end of December figures may alter slightly. For example, I have found a compensating error where standing orders will reduce by $\pounds75$ and dividends will increase by $\pounds75$. I'd like to think that will be the only correction but Gordon may come up with further amendments, so please just be aware of this if you see any changes.

Last year Tony offered to take on the LTSB Account monitoring and I hope to pass this on to him shortly. I would also like to ask if anyone on the PCC would be prepared to take over as Honorary Recorder. The job is not too onerous but obviously an important one in claiming back the Gift Aid quarterly. I'd suggest you take time to think about it but if no-one from the PCC is able to take it on then I shall ask St George's congregation.

Carol was asked about the Pompey Chimes and Fr Mike said that 60 people had signed up and he had ordered 60 copies today and people had been asked to add 50p to their yearly magazine subscription and give it to Fiona Ross.

5. Committee Reports

a) Fabric and Finance

Not met

b) <u>Quinquennial</u>

Margaret gave the following report:

A meeting was held on Monday 5th January to discuss this report. In view of the estimated costs, discussion was limited to the items in the report marked "Urgent" or "within the next 18 months". These boiled down to 2 major areas and some of lesser importance.

- 1. **Tower** the roof of the tower is leaking and is causing rot in the timbers. The lightning conductor is thought to be loose. Also the panels enclosing the tower and in other areas will need some attention.
- 2. The area at the back of the Church including chapel the flat roof requires re-felting and the two roof lights ie near flower room and sacristy leak. Other items include drain pipes which discharge water onto the flat roofs.
- 3. An Asbestos Survey is required of the roof of the boiler room and Church a statutory requirement.
- 4. Provision of movement in the "expansion joists" between the cladding panels are necessary, as identified by the architect.
- 5. Redesign of the gallery rail to comply with Building Regulations.
- It was decided that the 4 volunteers Tony, Dick, Colin and Richard – would spend time on the following Saturday investigating, in an attempt to discover which items could be

Carol All

ACTION

		done "in house". The tower repairs will need scaffolding and perhaps specialist attention. These items are the bare minimum to be considered and are estimated to require £50,000. Question – how do we raise this sum?	<u>ACTION</u>
		Dick had photos on his laptop. They have examined the timbers in the tower. They are damp but not rotting. The roof lights are in a poor state of repair and it was suggested they could be taken out and covered over but this would need to be done by a professional. An extra hatchway in the tower might be a possibility rather than putting up scaffolding. George's Men have offered to do some work on replacing the guttering at the back of the Church.	
		 Next steps: Do things ourselves now – Tony will produce an action point list from the letter. Tower – Tony will get quotes to have scaffolding put up and then we would need to get quotes from 4 or 5 people to do the work on the tower. One Faculty would cover all this work - £150. 	Tony Tony
	c)	<u>40th Anniversary</u> It was agreed to set up a small group to look at plans for celebrating this event during 2010. Margaret, Dick and Jane agreed to go on this committee and Fr Mike will put a note in the Bulletin to open it up to the congregation. [<i>Post Meeting Note: it was agreed to hold the first</i> <i>meeting on Monday 2nd March at 7.30 pm at The Vicarage</i>].	Fr Mike, Margaret Dick & Jane
	d)	Pastoral Not met.	
	e)	<u>Hall</u> Next meeting tomorrow.	
	f)	<u>Fundraising</u> Jane will circulate the minutes with these minutes.	
	g)	<u>Social</u> Not met.	
	h)	<u>Deanery Synod</u> Not met.	
6.		Charities for 2009 This meeting is being held on Wednesday so a report will be given at the next PCC meeting.	Fr Mike
7.		Future of St George's Youth Club – Meeting 3 rd February A report will be given at the next meeting.	Tony
8.		Lay Assistants If anyone knows of anyone who is interested in being a Lay Assistant please let Fr Mike know as soon as possible. Mabel would like to stand down.	
9.		Kairos Phase 2 Fr Mike handed out booklets and discussion took place about the best	

		ACTION
	way to use them. It was decided to start the next PCC meeting at 7.45 (Eucharist 7.15) so that we can watch the DVD. The Churchwardens meeting next week from the Kairos Cluster will also look at it.	All
	Suggested that it could be part of the 40 th Anniversary looking at future use of buildings – where do Church and buildings fit into the community.	40 th Anniv Committee
10.	Correspondence Jane handed out a copy of an e-mail to everyone from the Archdeacon via the Rural Dean regarding the real difficulties churches may face because of the proposed changes to the charging schemes for surface and highways water drainage. It suggests writing to your local MP, signing a Downing St e-petition etc. Jane will send a note to John Johnson to see if it is too late to put something in the next issue of the Magazine.	Jane
15.	Date of Next Meeting The next meeting will be held on Tuesday 17 th February following the 7.15 pm Eucharist. (Please note time).	
	There being no further business the meeting closed at 9.05 pm.	